Setting up OneSearch

Onesearch allows you to customize database and website results in the search. You can choose the NOVEL Gale Databases. Encyclopedia Britannica and Teachingbooks.net

Step 1. Go to Catalog-&gt;Search Setup-&gt;Enriched Content Searches

Step 2. Click Edit on the One Search Database Information


Note: If you already have a lot of Gale Databases listed, you may want to remove them and any other sites too.

Step 4. Choose the Gale Databases you want to add. Below is a listing offered through NOVEL. The ones in bold are recommended.

**New York State Newspapers** Includes New York focused papers such as *New York Post, The New York Times, amNew York* and *Our Town (NY, NY)*

- **Academic OneFile** (Good for scholarly content, peer reviewed journals)
  - Agriculture Collection

Business Economics and Theory
- Communications and Mass Media Collection
- Computer Databases
- Criminal Justice Collection
- Culinary Arts Collection

Diversity Studies Collection

**General Reference Center Gold** (Database of encyclopedias and specialized reference sources)
- Educator’s Reference Complete
- Environmental Studies and Policy Collection
- Expanded Academic ASAP
Fine Arts and Music Collection
Gardening Collection
Gender Studies Collection
   General OneFile (Includes popular magazines, news and periodicals) General Science
   Health Reference Center
   Home Improvement
Hospitality, Tourism and Leisure
Information Science and Library Issues
InfoTrac Newsstand Provides access to full-text newspapers
   Insurance and Liability Collection
   Military and Intelligence Database
   Opposing Viewpoints (Superb sources for grades fifth and up about all types of social issues. Includes videos, news, images, articles, periodicals, websites, and multiple academic viewpoints on controversial topics)
   Nursing and Allied Health
   Pop Culture
   Psychology
Popular Magazines
   Religion and Philosophy
   Small Business
   Physical Therapy and Sports Medicine
   US History
   Vocations and
   Careers World History
War and Terrorism
Business Insights: Essentials
Kids InfoBits (The only elementary Database)
Research in Context: Focused on middle-school, provides age-appropriate videos, newspapers, magazines, primary sources and more!

Step 5. Click on Add Databases by Gale.
Step 6. Enter the Custom URL field for each Gale Database you want to add for your school so you will have to add them one at a time.

FINDING YOUR GALE Web Links!

To find your own, you need to find your Gale ID. The base for your link will be: http://infotrac.galegroup.com/itweb

1. Go to http://support.gale.com

2. Click on Find your Location ID (enter your school name or part of the name) Or see if your location ID is in the Excel sheet located here: http://nycdoe.libguides.com/novelny

If your school location is not listed, contact NOVEL at Toll-free (877) 277-0250 or email at nyslnnovel@nysed.gov

3. Click on Direct URLs and copy and paste the URL for the database into the Custom URL box:

See Sample Below

<table>
<thead>
<tr>
<th>ID</th>
<th>Database Name</th>
<th>Type</th>
<th>URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID</td>
<td>Military and Intelligence Database</td>
<td>PPMI</td>
<td><a href="http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=PPMI">http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=PPMI</a></td>
</tr>
<tr>
<td>ID</td>
<td>New York State Newspapers</td>
<td>SP01</td>
<td><a href="http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=SP01">http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=SP01</a></td>
</tr>
<tr>
<td>ID</td>
<td>Nursing and Allied Health Collection</td>
<td>PPNU</td>
<td><a href="http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=PPNU">http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=PPNU</a></td>
</tr>
<tr>
<td>ID</td>
<td>Opposing Viewpoints In Context</td>
<td>OVIC</td>
<td><a href="http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=OVIC">http://infotrac.galegroup.com/itweb/nysl_me_nycryst?db=OVIC</a></td>
</tr>
</tbody>
</table>
Copy the Opposing Viewpoints URL and paste into the **Custom URL box**


1. Click on Direct Database URLs
2. Enter your Location ID
3. Copy the URL for Britannica School (all 3 levels)

Enter the following User name and password:
Username: nycps
Password: follettaccess

Step 8. Add Teaching Books. You can leave the user name blank. The password is nycdoe.

Step 9. Add any other databases you subscribe to. To enter the free websites, choose them under Reference Databases or Search Engines.

Step 10. To do a search with OneSearch, go to Catalog->Power Search-> Click Include Online Resources. You can also see results in Destiny Discover.